

January 18, 2006

Don P. Johnson, Town Manager  
Town of Acton  
472 Main Street  
Acton, MA 01720

Dear Mr. Johnson:

Per direction of the Minuteman Regional School Committee, for FY07 budget planning purposes only, below is a summary of local enrollment and **preliminary** assessments for your community.

The superintendent's budget proposal was first submitted to the Regional School Committee on December 20, 2005 for their review. Subsequently the Regional School Committee held a budget and assessment review meeting on January 10, 2006 and next will hold a public hearing on January 24, 2006 after which time a vote may be taken to formally approve a tentative budget for forwarding to the sixteen district towns for final approval during the Town Meeting process.

Absent any figures from the state with regard to FY07 Chapter 70 aid and net minimum contributions, Minuteman based the FY07 revenue projections and proposed assessments on best estimates and an average district-wide growth factor of 4% in order that District Towns had at least a tentative figure to include in the initial budget planning process. As soon as the Governor releases House 1 these numbers will change and then as the State Legislature considers the Governor's proposal they could change again.

Acton	Foundation Enrollment	Total Students	Total Budget	Municipal Assessment	
<b>FY07</b>	37	82.48	\$16,139,498	\$867,196	(Proposed)
<b>FY06</b>	33	78.97	\$15,699,155	\$779,726	(Actual)
<b>Net Shift</b>	4	3.51	\$440,343	\$87,470	
<b>Percent (%)</b>	12.1%	4.4%	2.8%	11.2%	

As more information and budget updates become available we shall inform you. Also, do not hesitate to contact me with regard to scheduling an appearance before your Finance Committee or Board of Selectmen. Please contact me at either 781-861-6500 x326 or via email at [tmarkham@minuteman.org](mailto:tmarkham@minuteman.org) with any questions or concerns.

Thank you for your continued support of Minuteman Regional High School.

Sincerely yours,

Thomas F. Markham, III  
Assistant Superintendent-Director


Minuteman Regional High School

▼ 758 Marrett Road ▼ Lexington, MA 02421-7313 ▼ tel: 781-861-6500 ▼ fax: 781-863-1747 ▼ TDD: 781-861-2922 ▼ [www.minuteman.org](http://www.minuteman.org)

Quality education for Acton, Arlington, Belmont, Bolton, Boxborough, Carlisle, Concord, Dover, Lancaster, Lexington, Lincoln, Needham, Stow, Sudbury, Wayland, and Weston.



TO: Municipal Officials within the Minuteman Regional  
School District

FROM: Thomas Markham, Assistant Superintendent-Director 

RE: Stabilization Fund request

DATE: January 17, 2006

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This memo is issued on behalf of the Minuteman Regional School District Committee with regard to my letter of December 28, 2005 requesting that a placeholder be allowed on your next Annual Town Meeting Warrant. That letter was sent as an initial and informational notice that the Regional School Committee was considering the establishment of a Stabilization Fund and doing so would require the approval of our district's towns.

After deliberation and fiscal planning discussions, the Regional School Committee voted to take the establishment of a Stabilization Fund out of consideration for the next year. Accordingly, please withdraw my request for a warrant article for Spring 2006 Annual Town Meeting.

If more information is needed at this time or if you have any questions or concerns, please do not hesitate to contact me at 781-861-6500 x326 or via email at [tmarkham@minuteman.org](mailto:tmarkham@minuteman.org).

Thank you.

c: Regional School Committee Members  
William Callahan, Superintendent

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**Minuteman Regional High School**

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12/20/05 Janet B. Killeen		<b>MINUTEMAN TECH BUDGET PROPOSAL</b>			
			<b>FOR 2006-2007</b>		
<b>PROGRAM AREA</b>	<b>PAGE</b>	<b>2005-06 Amount</b>	<b>Proposed 2006-07</b>	<b>DIFFERENCE</b>	<b>COMMENT (if any)</b>
Introduction	a				
TECHNOLOGY	A	See yellow page			
Electronics Tech.	1	8,500	0	-8,500	
Telecommunication	2	0	9,500	9,500	
Computer Program.	3	16,602	17,198	596	
Info. Processing	4	0	6,500	6,500	
Printing	5	20,110	0	-20,110	
Commercial Art	6	6,336	0	-6,336	
Graphics	5	0	14,110	14,110	
Electromech/Robotics	7	20,078	20,078	0	
Drafting Design	8	9,690	9,090	-600	
Biotechnology	9	16,292	16,292	0	
Environmental Tech	10	18,778	19,700	922	
Pre-Engineering	11	16,404	16,404	0	
Ocean Science	12	11,300	0	-11,300	
Sub-totals A		144,090	128,872	-15,218	
COMMERCIAL					
Culinary Arts	13	10,047	22,045	11,998	
Retail (DE)	14	2,865	3,345	480	
Cosmetology	15	6,300	7,300	1,000	
Health Careers	16	10,215	12,425	2,210	
Dental Assisting	17	4,950	6,000	1,050	
Child Care	18	3,375	3,375	0	
MATT	19	3,985	0	-3,985	
Sub-totals B		41,737	54,490	12,753	
TRADES					
Carpentry	20	18,275	18,875	600	
Electrical	21	10,050	10,700	650	
Plumbing	22	11,736	13,736	2,000	
Horticulture	23	17,410	18,900	1,490	
Heat/Air Cond	24	14,649	15,650	1,001	
Welding	25	11,685	12,685	1,000	
Auto Body	26	18,389	6,000	-12,389	
Auto Mech inc Adv.	27	11,836	17,393	5,557	
Sub-totals C		114,030	113,939	-91	
ACADEMIC					
English/Lang. Arts	28	35,718	37,392	1,674	
Soc. Studies/History	29	19,138	19,138	0	
Mathematics	30	35,578	35,578	0	
Science w/labs	31	38,895	38,895	0	
Physical Educ	32	5,610	5,610	0	
Foreign Language	33	16,040	16,040	0	
Art/Jewelry	34	6,864	6,864	0	
Music	35	0	0	0	
Athletics	36	95,497	98,740	3,243	
Mid School Service	37	12,250	15,500	3,250	
Alternative Program	38	9,000	0	-9,000	
Sub-totals D		274,590	273,757	-833	

PROGRAM AREA	PAGE	2005-06 Amount	Proposed 2006-07	DIFFERENCE	COMMENT (if any)
SUPPORT					
Library/Media Svcs.	39	23,080	23,430	350	
Audio-Visual	40	2,530	0	-2,530	
T.V.	41	0	0	0	
Technology Support	42	52,300	52,300	0	
Business Instruction	43	0	0	0	
Duplicating	44	39,615	32,615	-7,000	
Special Educ	45	31,410	54,410	23,000	
Psychological Svc	46	2,000	2,000	0	
Guidance Svc	47	16,050	19,800	3,750	
Health Service	48	11,450	14,200	2,750	
Principal's Office	49	74,250	76,240	1,990	
Transportation	50	1,133,630	1,233,855	100,225	
Voc Coordination	53	5,800	0	-5,800	
Computer Svc Admin	54	25,400	32,300	6,900	
Dean's Office	55	3,020	7,070	4,050	
Sch Res Officer	56	0	3,825	3,825	
District Programs	57	90,135	0	-90,135	
School Committee	57	0	3,410	3,410	
Professional Develop	58	35,000	23,360	-11,640	
School to Careers	59	2,100	0	-2,100	
Public Information	60	168,760	171,400	2,640	
District Support	61	42,500	127,135	84,635	
Supt's Office	62	4,700	7,250	2,550	
Planning/R&D	63	28,500	15,365	-13,135	
Business Office	64	2,034,184	2,361,230	327,046	
Maintenance	65	935,400	963,400	28,000	
Debt Mgmnt	70	0	0	0	
Equipment/Capital	71	75,000	250,000	175,000	
Food Service	73	6,550	12,550	6,000	
Leadership/Safety	75	7,250	7,250	0	
Afternoon Program	76	13,600	13,600	0	
Sub-totals E		4,864,214	5,507,995	643,781	
Salaries	77	10,260,494	10,060,445	-200,049	
FULL TOTAL		15,699,155	16,139,498	440,343	

**Based on PRELIMINARY In-House Calculations**

<b>Tom Markham/FY07 ROUND 3 DRAFT ASSESSMENTS</b>			
<b>18-Jan-06</b>			